

MINUTES

TECHNICAL COORDINATING COMMITTEE

Wednesday, January 15, 2020

NC Research Campus
Kannapolis City Hall
401 Laureate Way
Kannapolis, North Carolina 28081

Members:

Phillip Graham	City of Concord
Susie Morris	Cabarrus County
Ed Muire	Rowan County & Town of Cleveland
Stuart Basham	NCDOT Div. 10
Holly-Anne Franco	Town of Granite Quarry
Fred Haith	NCDOT Div. 9
Franklin Gover	Town of China Grove
Wilmer Melton	City of Kannapolis
Erin Burris	Town of Mt. Pleasant
Wendy Brindle	City of Salisbury

Others:

Phil Conrad	CRMPO Director
Connie Cunningham	MPO Staff
Phil Collins	Cabarrus County
Loretta Barren	FHWA
LJ Weslowski	RIDER Transit
Brielle Hartney	Concord
Andy Christy	RIDER Transit
J. Scott Miller	NCDOT Div10
Phillip Craver	NCDOT Div 9
Peter Sabo	US Census

Call to Order

Cabarrus Rowan MPO TCC Chair Mrs. Wendy Brindle called the October 16, 2019 meeting of the Cabarrus Rowan MPO TCC to order. After welcoming the members, Chairwoman Brindle called the roll of eligible TCC members and determined that a quorum was met. Chairwoman Brindle continued on by asking if there were any adjustments to the meeting agenda. With none heard, she asked if there were any speakers from the floor. Again, with none being heard, Chairwoman Brindle moved to the next item.

Approval of Minutes

TCC Chairwoman Brindle called the TCC members' attention to the meeting minutes of the October 16, 2019 TCC meeting included in their meeting packets. Chairwoman Brindle asked if there were any corrections or additions to the minutes. Chairwoman Brindle requested that Mrs. Deb Young be added as attending the October 16, 2019 meeting in her place. Mrs. Young's name was either omitted from the minutes or she did not sign into the meeting. With no corrections or additions being heard, Mr. Wilmer Melton made a motion to approve the minutes as amended. Mrs. Susie Morris seconded the motion and the TCC members voted unanimously to approve.

Nomination and Election of TCC Vice-Chair

CRMPO Executive Director Phil Conrad reported that the Cabarrus Rowan MPO TCC Bylaws state that a new TCC Vice-Chair must be elected each year. Phil reported that the Vice-Chair will rotate to the Chair position in January 2021. He stated that the TCC would need to nominate and elect a Vice-Chair from Cabarrus County at today's meeting since the current Chair was from Rowan County.

With little discussion, Mr. Ed Muire made a motion to nominate Mr. Phillip Graham from the City of Concord. Mr. Wilmer Melton seconded the motion. The TCC members voted unanimously to approve Mr. Graham as the 2020 TCC Vice Chairman.

Performance-Based Planning: Safety Targets

Director Conrad reported to the TCC members that the federal transportation legislation or FAST Act requires State DOT's and MPO's to adopt performance-based planning as a component of the metropolitan transportation planning process. He went on to say that NCDOT recently released the next round of safety targets for North Carolina and that it is up to each MPO to either adopt those targets or create their own. Director Conrad informed members that the proposed Safety Targets were brought before them for review at a previous meeting and that they will be published on the CRMPO website. Phil also reported that no public comments were submitted during the open comment period.

He then called members' attention to Attachment 4 which was a draft resolution in support of the new Safety Targets for the year 2020. Phil reported that the deadline for approval is February 27, 2020 and that approving safety targets has now become an annual requirement.

With no comments heard, Mrs. Susie Morris made a motion to recommend that the CRMPO TAC consider endorsing the proposed Safety Targets. Mr. Ed Muire seconded the motion and the TCC members voted unanimously to approve.

FY 2020-2021 DRAFT UPWP

Director Phil Conrad reminded the TCC members that each year the Cabarrus Rowan MPO is required to create and adopt a Unified Planning Work Program (UPWP). Phil went on to say that the UPWP is the MPO's budget and uses the state fiscal year 2020-2021. He called members' attention to Attachment #5 in their packets which was the detailed line by line budget for their review. Phil explained that the UPWP identifies the planning tasks, responsible agencies and funding sources for regional transportation planning activities to be conducted within the planning area during the next fiscal year. Phil went on to say that these projects include MPO planning activities conducted by local agencies, NCDOT and a line item for Regional Model and MTP Maintenance.

Phil then reviewed the budget line item by line item for the members. He explained that there is no longer any unobligated balance for PL funds to MPO's in North Carolina. He also reported that in the fall of 2019, NCDOT indicated in a letter that the allocation to the Cabarrus Rowan MPO would be \$279,056. After he completed the review, he moved on to the attachment

containing the member contributions for operations. After review, he asked for any questions or comments. With none heard, Phil reminded the TCC members that this was information for their review and would come back before them for approval at a future meeting.

FY 2018-2027 MTIP Modification #3

Director Conrad informed the TCC members that MPO staff is presenting to them modifications from a recent NCDOT Board of Transportation agenda for their consideration. Phil explained that the first modification to U-6237, is for the construction of a turn lane on Long Ferry Road for economic development purposes and is State funded in this current year. The second modification is to project U-5761, the construction of intersection improvements for NC 3 and US 29. Phil reported that this project is utilizing Build NC Bonds and is State funded in 2020,

Phil called members' attention to Attachment 6 in their packets and reviewed the draft resolution and the projects being considered in the amendment. After the review and with no questions or comments, Mr. Wilmer Melton made a motion to recommend that the CRMPO TAC consider endorsing FY 2018-2027 MTIP Modification #3. Mr. Ed Muire seconded the motion and TCC members voted unanimously to approve.

FY 2020-2024 TIP Conformity and MTP Amendment

MPO Director Phil Conrad reported to the members that CRMPO staff and the Metrolina Regional Partners have been working on an Air Quality Conformity Analysis and Determination Report for the 2020-2024 TIP. Phil stated that a copy of the report is on the CRMPO website and that it demonstrates that the financially constrained MTP's in the Metrolina Region meet national ambient air quality standards. Phil continued by saying that the report also certifies that the Transportation Improvement Program is a subset of the 2045 MTP and the Conformity Report is consistent with the State Implementation Plan.

Director Conrad then called members' attention to Attachment #7 in their meeting packets which was a Draft copy of the report. He reviewed the Draft for the members explaining each component of the report. Once he completed the review he closed by stating that no public comments were received during the public comment period which ended on December 17, 2019.

With no comments or question heard, Mr. Phillip Graham made a motion to recommend that the CRMPO TAC consider adopting the Air Quality Conformity Analysis and Determination for the 2020-2024 TIP. Mrs. Erin Burris seconded that motion and the TCC members voted unanimously to approve.

DRAFT 2022-2031 TIP Project Call-Division 9 Request

Director Conrad reminded TCC members that the CRMPO held a call new projects for all modes of transportation that ended on January 31, 2019. Any projects received would be considered for the FY 2022-2031 TIP cycle. Phil continued by saying that Division 9 has reported a desire for the CR MPO to re-submit the St. Matthew Road/High Rock Lake Crossing causeway project for quantitative scoring. At that time Director Conrad introduced Mr. Phillip Craver from Division 9 to explain what the Division is asking for.

Mr. Craver provided a brief presentation with maps on the need for the project which would consist of .33 miles of a two-lane road with widening of the paved shoulders on the Causeway and bridge. Mr. Craver reported that Division 9 is allowed only 14 project submittals and his request of the Cabarrus Rowan MPO is to ask the CRMPO to use one of their project submittal spots to submit this Division 9 project. At that time, Mr. Ed Muire asked if the bridge would be high enough for river craft to travel under during high water events. Mr. Craver said he was unsure of the exact height of the bridge but would inquire and let him know.

With no further questions or discussions, Mr. Ed Muire made a motion to recommend that the CRMPO TAC consider endorsing Division 9's request subject to available spots in P6.0. Mr. Wilmer Melton seconded the motion and the TCC members voted unanimously to approve.

Reports/CRMPO Business

1. Local Reports - MPO/TPD/NCDOT Division 9 & 10 – Mr. Stuart Basham, representative for Division 10 called the TCC members' attention to a spreadsheet of Division 10 project updates included in their packets. Stuart highlighted some of the ongoing projects in Division 10.

Mr. Fred Haith, NCDOT Division 9 representative also called members' attention to a spreadsheet included in their packets of project updates for Division 9. He said he had no additional information to add.

2. Proposed STP Call for New Projects/Deadline of April 30, 2020- CRMPO Director Phil Conrad reviewed the process for new project submittals and asked the TCC members for consensus on the proposed April 30, 2020 submittal deadline. By consensus the members agreed with the April deadline. Phil will email all members a copy of the methodology to help them in preparing their applications.

3. 2020 US Census Complete Count– Mr. Peter Sabo from the US Census Bureau updated the TCC members on how the census startup is progressing and explained how citizens would be contacted to complete the US Census. Mrs. Susie Morris representing Cabarrus County and Mr. Ed Muire representative from Rowan County both shared what their respective Counties have been doing to prepare their areas for the US Census.

4. 2050 TAZ Level SE Forecast – Director Conrad reported that he has been getting feedback from members to complete the forecast.

Informational Items

- RIDER Transit, Rowan Express and Salisbury Transit Ridership Information – Phil noted the ridership information included in their packets
- Phil called members attention to a letter from NCDOT in regard to State Open Records Laws
- CRAFT Meeting Minutes were included in the meeting packets.

- Phil Conrad reported that CRMPO staff attended the NC Transportation Summit on January 8-9, 2020.
- Next scheduled meeting is February 19, 2020.

With no further business to discuss, Mr. Wilmer Melton made a motion to adjourn the meeting. Mrs. Erin Burris seconded the motion and the meeting was adjourned.